

**Lower Fraser Fisheries Alliance – Annual Strategic Work Plan
LFFA AAROM 2019-2021 (Second year of 3-year multi-year agreement)**

ACTIVITIES	OUTPUTS / RESULTS	Fiscal Year												RESPONSIBLE PERSON(S)		
		2020										2021				
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
1. Develop WG work plans and LFFA Annual Strat Plan.	1. EC and WGs to draft annual work plans. 2. LFFA Delegates to ratify work plans.															Delegates , WGs, Exec Comm (EC)
2. Implement 2020-2021 AAROM, AFS and other Programs	1. Facilitate & coordinate Executive Committee, Working Group mtgs.															EC Chair/Co-chair, Program Coord.
	2. Prepare and submit required AAROM / AFS, DFO reports and Program (Narrative / financial) for LFFA.															Program Manager.
	3. Prepare meeting agendas & minutes for LFFA meetings.															Program Coord. Comm. Coord.. Program Assistant
	4. Administer AAROM agreement, expenditures and finances for LFFA.															Program Manager, Program Assistant
	5. Communication and information distribution. Consistent with LFFA requirements.															EC, Program Coord. Comm. Coord, Program Assistant
	6. Coordinate LFFA Delegate Forum meetings (LFFA Forums)															CEA WG, Program Coord. Comm. Coord, Program Assistant
	7. Coordinate LFFA Membership/Fishers' meetings where applicable.															EC, CEA WG, LFFA staff
	8. Coordinate APM Membership/Fishers' meetings where in-season APM meetings are needed.															EC, CEA WG, LFFA staff
	8. Research LFFA Capacity Development opportunities														ED, LFFA Staff	

	9. Research supplementary/alternate funding sources (on-going)														PC, ED, EC ,WGs
	10. Research technical, science and biology initiatives (on-going)														TWG, Contract and Staff Biologists
3. Executive Committee and Delegate Meetings (LFFA Forums)	1. Implement LFFA Governance Protocol, Bylaws and Society														Delegates, EC, AWG
	2. Develop Tier 2 structures or agreements with DFO. I.e. Engagement Protocol														AWG, Delegates, Exec. Comm., DFO
	3. Continue to develop Tier 1 to Tier 1 structures or agreements- MOUs/Protocols/Charters. Enhance relationships with First Nation fisheries agencies.														Delegates, Exec. Comm., Other FN Fishery Orgs.
	4. Develop engagement processes. Where possible develop structures and formal processes. (RDG, Recreational, Commercial, Gov. Ministries, RCMP, IFMP/IHPC etc.)														Delegates, DFO, Exec. Comm., AWG, Commercial or Rec. Sectors
4. Prepare 2019/2022 Agreements and/or other Proposals and work plans	1. Approved 2019/2022 AAROM and/or multi-year proposal to continue with Lower Fraser Fisheries Alliance Work. Ratified by Delegates.														Executive Director, Exec. Comm., Delegates, RHQ, DFO/AAA
5. Other A) IFMP Recommendations	1. Prepare 2020 IFMP Recommendations 2. Submit 2020 IFMP Recommendations														Exec. Comm., Signatories

Prepared by: _____
Executive Committee

Date: _____

Approved: _____
LFFA Chair

Date: _____